



Cambridgeshire
Chambers of
Commerce

**FOR THE IMMEDIATE ATTENTION OF ANY PERSONS APPLYING FOR A UK
CERTIFICATE OF ORIGIN COVERING ONLY PART OF THE OVERALL SHIPMENT:**

The process of part-shipments on a Certificate of Origin has been considered by the BCC Certification Group and the following instructions have been given.

It is not expected that this would be done on a regular basis and should only be allowed where the exporter can reasonably explain why only some of the goods are covered. If an application is received by the Chamber for part-shipment a written confirmation as to why this is being done should be provided also. *The Chamber reserves the right to query any application being presented in this way and may not approve the application if there is an alternative way (for instance if supplier is not providing origin evidence, we would look to liaise with the supplier first for presentation of the origin and manufacturers details on a confidential basis to ourselves instead).*

If all the goods are not covered by the COO then there is a chance the goods will be rejected by customs.

The procedure for issuing CoOs for part-shipments is as follows:

- The exporter would clearly indicate on the invoice the items which the Certificate of Origin covers^{**}. This can be the use of an asterisk as with preference documents but can be any symbol etc as long as the goods covered by the COO are clearly identified.
- The exporter lists only those items for which origin is claimed in Box 6.
- In Box 7 the exporter lists the weights of only the goods declared which must be evidenced by the item weights on the **invoice**. A general overall weight cannot be used. This means that on part-shipment applications you will **ONLY** be declaring a **NET WEIGHT** of those goods being covered
- In Box 5 the following statement would be added: This Certificate of Origin only covers items listed in Box 6 and does not cover the additional items on invoice number xxxx dated xxxx.

^{**} If you are only stating a generic description of all goods in box 6 and not listing all individual items covered by the COO, you would need to alter the statement in box 5 to read 'This Certificate of Origin only covers items marked *(or other symbol if different one used) on invoice number.....dated.....and does not cover any additional items.'